



Information provided pursuant to art. 13 of EU Regulation, GDPR 2016/679

Dear Supplier,

Pursuant to Art. 13 of EU Regulation GDPR 2016/679 and in relation to the personal data that TESRETE SRL will come into possession of, we inform you of the following:

1. Data Controller

The Data Controller is Tesrete Srl, represented by its Legal Representative, Mr. Stefano Zanga, with registered office in Viale Friuli 8, 24049 Verdello (BG), Tax Code and VAT No. 00362450165.

2. Object of the Processing

The Data Controller collects and processes the following personal data provided by you:

- Identification data of your company (company details, registered office/s, address, tax code, VAT number, phone number, fax, email, certified email - PEC);
- Data relating to economic and commercial activities (bank and payment details, accounting and tax data).

3. Purpose of the Processing

The processing is aimed at the correct and full execution of the assignment received. Your data will be processed for the following purposes:

- Request and evaluation of offers and quotes, and supplier selection, control, and evaluation activities;
- Execution of the purchase agreement for goods/services or professional assignments;
- Fulfillment of obligations arising from contractual commitments;
- Receipt of procured products/services;
- Fulfillment of legal obligations of an administrative, accounting, tax, social security, labor, and legal nature;
- Any fulfillment that may become necessary for the execution of a specific assignment received.

Personal data may be processed using both paper and IT archives (including portable devices) and processed in ways strictly necessary to meet the above-mentioned purposes.

4. Legal basis for processing

Tesrete Srl processes your personal data lawfully where processing:

- Is necessary for the execution of the mandate, a contract to which you are party, or the implementation of pre-contractual measures taken at your request;
- Is necessary to comply with a legal obligation incumbent on the Data Controller;
- Is based on explicit consent.

5. Consequences of failure to provide personal data

Regarding personal data relating to the execution of the contract to which you are party or relating to compliance with a statutory obligation (e.g., obligations linked to keeping accounting and tax records), failure to communicate personal data prevents the completion of the contractual relationship itself.

6. Processing Methods

The processing of your personal data is carried out by means of the operations indicated in Art. 4 paragraph 2 of EU Regulation 2016/679, specifically: collection, recording, organization, structuring, storage, consultation, processing, modification, deletion, and destruction of data. Your personal data are subjected to both paper and electronic and/or automated processing.

TESRETE SRL

Viale Friuli, 8 VERDELLO (BG) Tel. +39 (0)35-884142 Fax +39 (0)35-884525

www.tesrete.com



7. Data Retention

Your personal data, processed for the purposes indicated above, will be kept for the duration of the contract and, subsequently, for the period in which the Data Controller is subject to retention obligations for the purposes listed above, required by law or regulation, currently equal to 10 years.

8. Communication and dissemination of data

Our employees and any collaborators, acting as authorized processors and/or Data Processors, may become aware of your personal data within the limits of their respective processing scope and authorization profiles.

Your personal data may also be communicated to:

- Accountants and lawyers providing services functional to the purposes indicated above;
- Third parties acting as suppliers, subcontractors, and external consultants involved in the company production cycle or providing specialized services to the company;
- Banking and insurance institutions providing services functional to the purposes indicated above;
- Entities processing data in compliance with specific legal obligations;
- Judicial or administrative authorities, for the fulfillment of legal obligations.

Your personal data are not subject to dissemination nor to any fully automated decision-making process, including profiling.

9. Rights of the data subject

As the data subject, you may exercise, pursuant to Articles 15 to 22 of EU Regulation GDPR 2016/679, the right to:

- Obtain from the Data Controller confirmation as to whether or not personal data concerning you exist, gain access to such data and related information; obtain the rectification of inaccurate data or integration of incomplete data; request the erasure of personal data concerning you (upon occurrence of one of the conditions set forth in Art. 17 paragraph 1 of EU Regulation 2016/679 and in compliance with the exceptions provided for in paragraph 3 of the same article); request restriction of processing of your personal data (under one of the circumstances in Art. 18 paragraph 1 of EU Regulation 2016/679);
- Request and obtain from the Data Controller – where the legal basis of processing is the contract or consent, and it is carried out by automated means – your personal data in a structured, commonly used, and machine-readable format, also to transmit those data to another data controller (so-called right to data portability);
- Object at any time to the processing of your personal data on grounds relating to your particular situation;
- Withdraw consent at any time, limited to cases where processing is based on your consent for one or more specific purposes and concerns common personal data (e.g., date and place of birth or residence), or special categories of data (e.g., data revealing racial origin, political opinions, religious beliefs, health status, or sex life). Processing based on consent and carried out prior to revocation remains lawful;
- Lodge a complaint with a supervisory authority (Data Protection Authority – www.garanteprivacy.it)

10. Exercise of rights

You may exercise your rights by sending a written request:

- via email to: info@tesrete.com
- via registered mail to: Viale Friuli 8, 24049 Verdello (BG)
- via PEC to: posta-cert@pec.tesrete.com

PLACE AND DATE

Verdello, 26/06/2026

STAMP AND SIGNATURE

The Data Controller

TESRETE SRL

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